



Der Ausschuss für das Semesterticket

Application for a refund of the mobility fee (Semester ticket)

Ausschuss für das Semesterticket
c/o AStA Bonn
Endenicher Allee 19 (Container)
53115 Bonn

Telefon Nr.: 0228 73-7030
E-Mail: stre@asta.uni-bonn.de

Formular 1 (Main form)

Last name, First name:

Street, house number¹:

Postal code, city¹:

Email²:

Bearbeitungsnummer:

(is filled in by the committee)

I hereby apply for reimbursement of the mobility costs for the
due to:

Indigence (Bedürftigkeit)

Severe disability (Schwerbehinderung)

Study-related stay outside the contract area (min. 3 months)

Stay outside the contract area due to a championship

Thesis (completion outside the contract territory)

Doctorate without presence in the contract territory

Stay outside the contract area for urgent family reasons

an existing job ticket

Delayed enrollment/start of doctorate

Exmatriculation

(other reason):

My bank details:

Account holder:

IBAN:

BIC:

¹Official registration address

²for sending the notification. In accordance with §3 para. 2 sentence 1 of the semester ticket guidelines, notifications are generally issued electronically. If you would like to receive a written notification, please indicate this on the application, stating your preferred postal address.



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Notes on submitting applications and data protection

The Semester Ticket Committee of the Student Parliament is an institution of the constituted student body of RFWU Bonn and not an institution of the university.

The Student Secretariat is responsible for matters relating to re-registration, payment of the semester fee and regulations relating to the semester ticket during vacation semesters.

Applications are processed on the basis of the semester ticket statutes (Semesterticket Satzung - SST) and the procedural guidelines (Verfahrensrichtlinie zur Handhabung der Semesterticket-Satzung - VerFRLSST) for handling the semester ticket statutes as amended. These can be viewed in the announcements of the constituted student body, on the committee's website and during the committee's office hours.

The data collected is subject to data protection (§14 (1) SST). The clerks and members of the committee involved in processing the applications have signed and deposited declarations of confidentiality and data secrecy in accordance with §5 Federal Data Protection Act (§14 (2) SST). The files and documents are stored securely and destroyed after six years if the decisions are legally binding.

In order to verify dubious information, the Committee may make inquiries with authorities by way of administrative assistance (§14 (5)) SST

Consultation on Semesterticket refunds available in English!

Information and application information:

Online under: www.asta-bonn.de/Semesterticket-Rueckerstattung

In person: by e-mail, telephone or on Wednesdays from 10:30 - 12:30 in room 5 (container).

Questions to: stre@asta.uni-bonn.de

I hereby **confirm** that I have provided all the information in this application and the attached appendices **completely and truthfully to the best of my knowledge and belief** and that I have not withdrawn my enrollment or re-registration before the start of the lecture period. If I withdraw my enrollment/re-registration before the start of the lecture period, I will inform the Semester Ticket Committee immediately. I am **aware** that **deliberately incorrect or incomplete information** can lead to **rejection** and **reclaim** as well as to **civil or criminal consequences**.

I have taken note of the above information on application and data protection.

Place, Date

Signature

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Please enclose the following supporting documents

In every case:

- Copy of a valid identity card or passport.
- Proof of student status (e.g. certificate of enrollment)
[Requirement not applicable in case of exmatriculation]

In case of

Indigence:	Thesis (completion outside the contract territory):
Form 2 (Formular 2) Proof of income and financial circumstances Receipts for rent and health insurance costs, etc.	Form 6 (Formular 6)
Severe disability:	Doctorate without presence in the contract territory:
Copy of an official disabled person's pass Copy of the token/medical certificate	Form 5 (Formular 5)
Study-related stay outside the contract area:	Urgent family reasons:
Form 3 (Formular 3) Proof of stay (min. 3 months)	Proof of the reason (period of at least 3 months)
Stay outside the contract area due to a championship:	an existing job ticket:
Form 4 (Formular 4) Confirmation of participation (e.g. confirmation of registration) <i>The certificate of attendance must show the date on which it was sent to the applicant</i> Certificate of participation (e.g. winner's certificate) <i>to be submitted unsolicited</i>	Copy of the job ticket Certificate from the employer for the purchase of the job ticket and, if applicable, discounts etc.
	Delayed enrollment/start of doctorate:
	Certificate of enrollment
	Exmatriculation:
	Certificate of exmatriculation Proof of payment of the semester fee
	other reason:
	suitable proof: